

When training staff on hourly rounding, have them document rounding and use the competency assessment to find gaps in consistency. More consistency reduces variance of expected clinical outcomes of patients.

After training, ask staff to do a written self-assessment like the one below. It should evaluate everything from how they introduce themselves and PPD (pain, plan of care, duration), to how they perform tasks and document their rounding. Then have an evaluator assess them as well.

DATE: _____					
NAME: _____					
<b>EMERGENCY DEPARTMENT HOURLY ROUNDED COMPETENCY</b>					
EVALUATOR: _____	SELF ASSESS		EVALUATOR		COMMENTS
	YES	NO	YES	NO	
<b>INTRODUCTIONS</b>					
Knock on door or ask for permission to enter					
Use AIDET to introduce yourself and co-worker					
Manage up your skill or that of your co-worker					
<b>EXPLAIN HOURLY ROUNDED WHEN ROOMED</b>					
Use key words "very good" care					
Explain hourly rounding and rounding schedule - q 1 hour					
<b>UPDATE WHITE BOARDS</b>					
Place name on white board					
Update status of tests/treatments for patient					
Ask patient what "very good" = document on white board					
<b>ADDRESS PPD - PAIN...PLAN OF CARE...DURATION</b>					
Ask patient to rate their pain					
Update patient on plan of care					
Provide approximate waiting time until disposition					
<b>ASSES THE ENVIRONMENT</b>					
Ensure safety (side rails up, call light in reach)					
<b>PERFORM TASKS</b>					
Complete MD ordered treatments, procedures					
Administer ordered medications					
Address personal needs/questions					
<b>CLOSING</b>					
Communicate when you will return					
Is there anything else I can do for you? I have the time					
Document your round on the log					